

## **9. Motions on Notice**

### **Notice**

Except for motions that can be moved without notice under Part 4B Section 7, written notice of every motion, signed by the councillor submitting the notice, must be delivered to Democratic Services not earlier than 20 clear working days and not later than 8 clear working days before the date of the meeting. Delivery can be by electronic means provided that it has been sent by the councillor concerned.

No more than one motion can be submitted by a councillor for each meeting.

### **Motion set out in agenda**

Motions for which notice has been given will be listed on the agenda in the order in which notice was received. The total time allowed at each meeting for motions shall be one hour.

### **Scope**

Each motion must be clear, succinct, with no lengthy preamble, must clearly identify the matter to be debated and have a clear question to be put. Motions must:

- (a) be about matters for which the council has a responsibility; and/or
- (b) significantly affect the Island; and
- (c) be about a single issue.

Any amendments to motions on notice must comply with (a)-(c) above and the procedure rule on amendments in Part 4B Section 9.

Any motion the subject matter of which comes within the province of the Cabinet or any committee or board may, after it has been moved and on the decision of the chairman, be:

- (a) referred without discussion to the Cabinet or relevant committee or board; or
- (b) referred without discussion to such other meeting as the chairman may decide: or
- (c) dealt with at the meeting at which it is moved.

For the avoidance of doubt, there is no facility to defer a motion, other than if the time allocated to debate submitted motions has expired. At which point, all extant motions will be listed in advance of any other motions submitted to the next Ordinary Meeting of the council.